



INTERNATIONAL ALLIANCE OF THEATRICAL STAGE EMPLOYEES,  
MOVING PICTURE TECHNICIANS, ARTISTS AND ALLIED CRAFTS  
OF THE UNITED STATES, ITS TERRITORIES AND CANADA, AFL-CIO, CLC

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Savannah, GA 31401

**Local Union No. 320**  
Chartered February 6, 1914

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## New Applicant Procedure

Updated 2/1/21

Thank you for your interest in becoming a member of IATSE Local 320. In joining the International Alliance of Theatrical Stage Employees, you are gaining not only the support and representation of IATSE on a national, regional, and local level, but also the AFL-CIO and the Savannah Central Labor Council. With these memberships come dues, payable to "IATSE Local 320" on a quarterly basis. In return, you will receive stamps which symbolize your good standing for that quarter and will be affixed to your membership card. Members must be in good standing (paid up on all dues through the current quarter) to retain all their rights and privileges as members, and risk expulsion if in arrears more than two quarters.

Please note: this document is only meant to outline the financial obligations and admission procedure involved in being a member of Local 320. Learn more from our members and officers regarding work standards and expectations.

To quickly summarize your financial obligations should you apply for membership;

- Application Fee: **\$100**. This is due when you turn in your completed application. *This fee is nonrefundable, and application does not guarantee membership.* The acceptance of your application must still be voted on by the Local.
- Initiation Fee: **\$200**. This is due when you are successfully voted into the Local, and must be paid BEFORE any payment for dues will be accepted.
- Two quarters of Dues. To cover the quarter of your initiation and the quarter immediately following. Our dues for 2021 currently stand at **\$67** (subject to change) per quarter, which covers three months of the year. (So, upon initiation, \$130 in dues is required up front.) Dues for 2022 will be determined soon.
- Thereafter, dues are paid at the current rate per quarter and must be paid by the beginning of each quarter (Jan 1, Apr 1, July 1, Oct 1) to remain in good standing. (We encourage members to pay in advance, and many find it convenient to pay one year's worth at a time.)

If you are currently or have ever been a member of *any* chapter of IATSE, you **must** be in good standing (all paid up) with the International *before* your application is eligible for acceptance. This will be verified by the International at time of application. (If you do owe back dues, we can inform you of your balance and hold your application until the balance is paid.)

Our application process is easy, but please read the following checklist thoroughly before completing the form. First, you must obtain an IATSE application, and fill it out as completely and legibly as possible. (Although we can email you the form for printing, it must be returned as paper.)

The full procedure for application is as follows;

- The application must be returned with payment of \$100. This is the Application Fee, and is NONREFUNDABLE. This fee is separate from the Initiation Fee. (See “Payment Methods” below for acceptable forms.) Be aware that application does not guarantee membership.
- Return the application and fee to our Treasurer or one of the other officers. Our mailing address is listed above. Once it is received, we will forward the application on to the International, who will approve it for voting or return it unapproved. (Generally, the Int’l will approve an application unless the applicant is in arrears.)
- Once the application is returned with Int’l approval, Local 320 will schedule a membership vote at one of our monthly meetings, where you will be able to introduce yourself to the Body. (We hold meetings on the second Tuesday of the month.) At this time, the Body may question you about your industry history, knowledge, interests, and goals.
- If your application is approved by vote of the Body, then congratulations! You’re now a member of IATSE. Upon acceptance to the Body, an Initiation Fee of \$200 is due. You must also purchase your membership stamps for the current quarter at that time, and thereafter at the beginning of each quarter to be considered “In Good Standing”.
- These dues are your per capita membership in IATSE, IATSE District 7, the Georgia AFL-CIO, and the Savannah Central Labor Council.
- Dues may be increased to compensate for per capita increases from our parent and affiliate organizations.
- Quarterly dues must be paid at the beginning of each quarter (on the 1<sup>st</sup> day of January, April, July, and October) to remain in good standing. They may be paid in advance, though any future per capita increases will still affect your balance.
- Once you have been voted in, your membership card will be delivered from the International and issued to you. This card will bear your membership stamps, and should be retained.
- It is the responsibility of you as a member to remain paid up on your dues. Being in arrears strips you of your ability to vote with the Body, and may hamper your eligibility for work calls. Being too far in arrears risks expulsion.

### **Payment Methods:**

- Cash, in person at our regular monthly meeting;
- Credit Card, in person at our regular monthly meeting or online via PayPal, with no account creation necessary. You can find buttons and links for dues payment on our website at [iatse320.org](http://iatse320.org), or send funds directly to [iatse320treasurer@gmail.com](mailto:iatse320treasurer@gmail.com). (Local 320 can assume transfer fees for dues payment.)
- Check or Money Order, endorsed to “IATSE Local 320” and delivered in person at our regular monthly meeting or mailed to

IATSE Local 320  
PO Box 5731  
Savannah, GA 31414

Now that you've reviewed all this information, you're ready to fill out the application. Following are some instructions for the different areas.

- For the top section, our Local number is 320.
- Make sure you write your full legal name. Your membership card will read your first and last name, unless you specifically ask for a variation.
- Don't feel obliged to "fill space" in your work history. Include a summary of notable work and general experience, but remember that you will have an opportunity to introduce yourself and your experience to the Body of Local 320 in person.
- "Initiation Fee", "Amount Paid", and "Balance Due" should be left blank.
- Local 320 will not accept a new application for Journeyman status unless the applicant is already a member of another Mixed Local at the status of Journeyman and is in good standing with that Local. Apprentices in Local 320 may graduate to Journeyman status after a requisite tenure. Speak with an officer for more information.
- "This application submitted by Local No.", "City", and "Secretary" should be left blank.
- The bottom part of the page (everything below the bold text) should be left blank.
- Please return the paper form to us at the above mailing address or in person. We will notify you when the application is ready for voting. (This process may take a few weeks. Thank you for your patience.)

For more information about financial obligations, contact the Treasurer. For work related matters, contact the Business Agent or Call Steward. For general information about application or membership, contact any of our officers.

In solidarity,

Matthew Haddock  
Secretary-Treasurer  
IATSE Local 320  
iatse320treasurer@gmail.com  
(912) 441-4365



# Application for Membership in a Local Union

of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians,  
Artists and Allied Crafts of the United States, its Territories and Canada

I hereby make application for membership in Local No. \_\_\_\_\_ of the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada ("the Union"). I base my application for membership on the following facts, which I affirm to be true:

**THIS APPLICATION MUST BE ACTED UPON WITHIN SIX MONTHS OTHERWISE A NEW APPLICATION MUST BE SUBMITTED.**

I, \_\_\_\_\_, was born on \_\_\_\_\_ and presently  
(Print or Type Name) (Month) (Day) (Year)

reside at \_\_\_\_\_,  
(Street) (City) (State/Province) (Zip/Postal Code)

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_ Do you have a Twitter account?  Yes  No

My Social Security/Insurance Number is \_\_\_\_\_.

I am by occupation a \_\_\_\_\_ and have worked at the following employers in the  
entertainment industry: \_\_\_\_\_

Presently employed by \_\_\_\_\_ as a \_\_\_\_\_  
(Specify Occupation)

Previously applied for membership in a Local Union or Department of the I.A.T.S.E.? \_\_\_\_\_, to Local No. \_\_\_\_\_

Was Application rejected? \_\_\_\_\_. This application is for Journeyman  or Apprentice ? (check one)

### PLEDGE

I, the undersigned, as a condition of my membership in the International Alliance of Theatrical Stage Employees, Moving Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada, do solemnly pledge myself to accept and abide by the provisions of the I.A.T.S.E. Constitution and Bylaws, as now in force and hereafter legally amended, hereby express my consent to be governed thereby in the conduct of my trade and in my relationship with the Union.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_, 20\_\_\_\_

Initiation Fee \_\_\_\_\_ Amount Paid \_\_\_\_\_

(LOCAL SEAL HERE)

This application submitted by Local No. \_\_\_\_\_

Secretary \_\_\_\_\_

This is to certify that \_\_\_\_\_ has on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_,  
been admitted to membership in Local No. \_\_\_\_\_ having fully complied with the requirements as set forth in  
the Constitution and Bylaws of the Local Union and the International Alliance of Theatrical Stage Employees, Moving  
Picture Technicians, Artists and Allied Crafts of the United States, its Territories and Canada.

Member's Social Security/Insurance Number \_\_\_\_\_

(LOCAL SEAL HERE) \_\_\_\_\_, President

\_\_\_\_\_, Secretary

**THIS STUB TO BE COMPLETED AND RETURNED TO THE GENERAL OFFICE IMMEDIATELY FOLLOWING APPLICANT'S ADMISSION TO MEMBERSHIP.**

**THIS APPLICATION MUST BE ACCOMPANIED BY THE \$100.00 PROCESSING FEE OR \$10.00 PROCESSING FEE FOR SPECIAL DEPARTMENT LOCAL UNIONS.**